

# Abra Multi-Site Consolidation™

# Feature Sheet

*Specially designed for Abra HR®, Abra Payroll® and Abra Train® users, Abra Multi-Site Consolidation turns a time-consuming data gathering process into a smooth flow of information between remote and corporate sites.*

## Streamline Corporate-wide Reporting

By consolidating data among sites, you can analyze strategic, corporate-wide information at a glance with comprehensive standard or custom reports. Abra Multi-Site Consolidation lets you:

- Meet government requirements for corporate-wide reporting of EEO statistics, taxes, etc.
- Provide management with in-depth reports revealing statistical information such as salary, turnover, benefits and other critical data.

## Simplify the Import and Export of Data

- Make routine transfers with the click of a mouse. Create and save unlimited export and import templates, specifying file and other transfer criteria.
- Import data from several remote sites with a simple keystroke. Or, use the Abra Organizer to schedule different transfer dates for specific sites. Each transfer appears automatically on your task list on the proper day - each month or period.
- Save set-up time and ensure consistency throughout your organization by transferring corporate code tables to remote sites. With code table sharing, Abra Multi-Site Consolidation manages information the same way your Abra HR and Abra Payroll systems are managed.
- Track transfers with built-in standard reports that give you complete consolidation history in a single view, plus detailed descriptions of all import and export templates.
- Choose the transfer method easiest for you, whether using your local or wide area network, or disk files.



## One Family of Integrated Products

Abra Suite® is the market leader in HR, payroll, benefits, and compliance solutions. Targeting the needs of small to mid-sized companies, the Abra® family of HRMS solutions provides a comprehensive and robust set of tools to streamline HR and payroll processes. Its line of payroll, recruiting, training, benefits administration and compliance solutions provides a single, seamlessly-integrated database and powerful reporting tools to help businesses increase productivity and tackle challenging HR issues.

- Limit your legal liability to employee lawsuits by providing your company with well-documented proof of compliance, with **Abra LearningAction**, the premier, web-based solution for training your employees on sexual harassment and discrimination.
- Streamline your recruiting processes with **Abra Recruiting Solution** which allows you to process resumes through email, text, Internet or image files, then import resumes into Microsoft® Word, eliminating the need for manual conversion.

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## Get Maximum Value with Abra SupportPlus<sup>SM</sup>

Protect your investment and get the most value from your software with Abra SupportPlus. Best Software's team of technical specialists stand ready with knowledgeable support and service, plus much more!

With Abra SupportPlus, you're entitled to product updates and discounts, plus value-added benefits and privileges, providing you with a total software solution.

Benefits include:

- Expert, toll-free telephone support
- 24-hour, online Member's Lounge, including access to our knowledgebase on the web
- Downloadable tax law updates and system enhancements
- Free subscription to our quarterly newsletter

- Maintain records and training profiles for each employee, ensuring training requirements are met on time with **Abra Train**.
- Expand your attendance tracking capabilities with **Abra Attendance**, which allows easy setup of virtually unlimited variations of employee attendance and time-off plans.
- Prepare organizational charts in minutes with **Abra OrgPlus**. Create and automatically update organizational charts from information already in the Abra Suite database. Once created, you can perform budgeting and scheduling on different organizational structures.
- With **Abra Employee Self-Service**, reduce the administrative burden on the HR and payroll departments by giving employees and managers the flexibility to view and update their personal information using an Internet browser.
- Communicate more efficiently with employees, managers and job candidates using **Abra Alerts**, which sends automatic email messages that monitor dates and events, verify information changes, and send proactive notices for specific actions and dates you specify.

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System requirements: Pentium processor, Windows 98, Windows NT 4.0, Windows 2000, or Windows XP Professional; 64 MB RAM; 500 MB disk space (varies by configuration); Super VGA; HP-Compatible laser printer. Compatible with latest versions of Novell NetWare and Microsoft.

### The Abra Suite<sup>®</sup> family includes:

- |                             |  |   |
|-----------------------------|--|---|
| • Abra HR <sup>®</sup>      | • Abra <sup>®</sup> OrgPlus <sup>™</sup> | • Abra LearningAction <sup>®</sup>        |
| • Abra Payroll <sup>®</sup> | • Abra Attendance <sup>®</sup>           | • Abra Employee Self-Service <sup>™</sup> |
| • Abra Alerts <sup>®</sup>  | • Abra Train <sup>®</sup>                | • Abra Recruiting Solution <sup>™</sup>   |



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